

**Present:** Councillor Loraine Woolley (*in the Chair*),  
Councillor Martin Christopher, Councillor David Clarkson  
and Councillor Adrianna McNulty

**Apologies for Absence:** Councillor Pat Vaughan

**7. Confirmation of Minutes - 14 June 2023**

Apologies for absence were received from Councillor Pat Vaughan. Vice-Chair, Councillor Loraine Woolley took the Chair.

RESOLVED that the minutes of the meeting held on 14 June 2023 be confirmed and signed by the Chair as a true record.

**8. Declarations of Interest**

No declarations of interest were received.

**9. Exclusion of Press and Public**

RESOLVED that the press and public be excluded from the meeting during consideration of the following item(s) of business because it is likely that if members of the public were present there would be a disclosure to them of 'exempt information' as defined by Section 100I and Schedule 12A to the Local Government Act 1972.

**10. To Interview An Applicant For A Private Hire Driver's Licence Who Is Unable To Provide A Certificate Of Good Conduct - Item Number: 08/2023**

The Licensing Officer:

- a) advised that the Hackney Carriage and Private Hire Licensing Sub-Committee was required to determine whether the applicant was a fit and proper person to hold a driver's licence
- b) stated that the applicant submitted their documentation to apply for a new private hire driver's licence in January 2023
- c) highlighted that the applicant was unable to provide the Licensing Team with a certificate of good conduct from the country of origin
- d) explained that a DBS check was requested which revealed that the applicant had no convictions or cautions
- e) confirmed provisions contained within the Hackney Carriage and Private Hire Licensing Policy and Statutory Best Practice Taxi and Private Hire Standards, detailed at sections 2.4 and 2.5 of the officer's report respectively

- f) explained that a DVLA check was requested which revealed a full UK driving licence with no endorsements
- g) stated that the applicant had completed the Driver Improvement Programme (DIP Test) on the first attempt and passed the knowledge test on the second attempt with a score of 8 out of 10
- h) requested Members determined whether the applicant was a fit and proper person to hold a Private Hire driver's licence and provide full and frank reasons for the decision.

The applicant had been informed in a letter that they could take legal advice about this matter and also that they could bring an interpreter to the hearing, however they had chosen to come alone.

The Sub-Committee asked the applicant appropriate questions to determine whether they were a fit and proper person to hold a Private Hire licence.

The decision was made as follows:

1. That the applicant be granted a Private Hire Driver's Licence.